

Bylaws

Of

Deerfield Athletic Booster Club

Name and Objectives

- Section 1. Name
The name of the organization shall be the Deerfield Athletic Booster Club (Booster Club).
- Section 2. Objectives
The purpose of which this Booster Club is formed is to provide support for the athletic programs at Deerfield High School.

Meetings of the Members

- Section 1. Place of Meetings
All meetings of the members of the Booster Club shall be held in Deerfield School District, Dane County, Wisconsin at places designated by the Booster Club officers.
- Section 2. Order of Business
The order of business at all meetings of the members shall be as follows:
- a) Roll call of officers
 - b) Review of minutes of previous meeting
 - c) Election of officers (if at proper time)
 - d) Reports of officers
 - e) Reports of standing or special committees
 - f) New business
 - g) Adjournment
- Section 3. Organization
The President or the Vice President, and in their absence any member voted by the members, will call the members to order and shall act as chairman of such meeting. The secretary will record minutes at all meetings of the members, but in the absence of the secretary, the presiding official may appoint any member to act as secretary of the meeting.

The general membership will vote for the officers. The majority present at any meeting shall decide any vote. Each member gets one vote; no family shall have more than two votes.

Membership

Section 1. Memberships

Memberships in the Deerfield Athletic Booster Club are open to all parents, coaches, and community members having an interest in supporting the Deerfield High School Athletic programs.

Officers

Section 1. Officers and Election

The officers of the Booster Club shall consist of a President, Vice President, Secretary, and Treasurer who shall be elected for a two (2) year term, each of said officers to hold office for the term of two (2) years. The total term shall not be more than four (4) years.

Section 2. Office of the President

The President shall preside at all meetings. The President is the chief executive officer of the Booster Club, charged with its general supervision and management.

Section 3. Office of the Vice President

The Vice President shall discharge the duties of the President in his/her absence or disability.

Section 4. Office of the Secretary

The Secretary shall keep a complete and permanent record of all meetings. The Secretary will have charge of the records of the Booster Club. The Secretary will present the minutes of the previous meeting for acceptance. The Secretary will issue notices of the meetings. Upon turnover of duties to a newly elected secretary, all previous records/documentation for this position will be passed on to the next elected individual of this position.

Section 5. Office of the Treasurer

The Treasurer shall be the fiscal and disbursing agent of the Booster Club. The Treasurer will keep and account for all monies, credits, and property; make and endorse checks and evidences of indebtedness; shall deposit funds in proper depositories. Upon turnover of duties to

a newly elected treasurer, all previous records/documentation for this position will be passed on to the next elected individual of this position.

Section 6. Delegation of Duties and Filling of Vacancies

In the case of the temporary absence or disability of any officer of the Booster Club, duties may be delegated to one of the other officers until the return or recovery of the absent or disabled officers. In the case of permanent vacancy, an election of a successor to fill the balance of the term will be conducted.

Bylaws, Right of Members, Custody of Books

Section 1. Amendments to Bylaws

By a two-thirds (2/3) vote of officers, present bylaws may be enacted, amended or repealed at any regular or special meeting of the Booster Club officers.

Section 2. Right of Members to Examine Books

The accounts and records shall at all reasonable time be open to inspection by the members of the organization.

Section 3. Place and Keeping of Books

The minutes, correspondence and bylaws shall be kept in the custody of the Secretary. The Treasure will have custody of the financial records.

Miscellaneous

Section 1. Contributions

Monetary support and financial disbursements of Deerfield Athletic Booster Club funds will follow guidelines adopted by the Booster Club.

Deerfield Athletic Booster Club Guidelines

The purpose of monetary contributions from the Deerfield Athletic Booster Club is to assist with the development of all sports teams. Considerations will be given to any requests for funds deemed reasonable by the Deerfield Athletic Booster Club officers. Disbursements to the Deerfield High School athletic program may be made upon approval of a majority of the Deerfield Athletic Booster Club officers and in compliance and approval with district policy and liability. The Booster Club may initiate contributions on its own motion.

Equipment should be brought through the school as much as possible to obtain quality merchandise and to save the sales tax. The Booster Club prefers to have the school and coaches purchase the equipment. The Booster Club will supply agreed-upon funds.

Requests for purchases from team coaches or representatives must be presented by the completion of Booster Club Budget Requisition Form. Members will vote to accept, reject, or modify requests. Request limit will be determined by the yearly budget. Requests may not be used to supplement purchases included as part of the normal school district extracurricular budget.

The Deerfield Athletic Booster Club may honor requests for:

1. Equipment, all or part
2. Grounds or facilities, all or part
3. Any other materials, supplies or equipment not prohibited or any other reasonable items or requests not identified above.
4. Conference t-shirts, all or part per the following guidelines:

Two types of “conference” championship designations exist. A sport may utilize only one of the below options per season.

Seasonal conference championship is determined by an overall winning performance during conference season competition. The Booster Club will assist the athletic teams in the purchase of conference t-shirts through a \$150 monetary contribution when the “conference” title is awarded.

Volleyball, wrestling, and track have conference tournaments (one day competitions). The athletic boosters will assist the athletic teams in the purchase of conference t-shirts through a \$75 monetary contribution when the “conference” tournament title is awarded.

Section 2. Dissolution

In the event of dissolution of the Deerfield Athletic Booster Club, whether voluntary or otherwise, the assets of the Booster Club shall be applied as follows:

First, payment or provision for all debts and liabilities of the Deerfield Athletic Booster Club and all other obligations of the Booster Club respecting its property will be satisfied.

Second, any remaining assets shall be donated to the Athletic Fund of Deerfield School District.